



Department of  
**Human Resources**

# POLICY

<b>Approved by:</b> Rebecca R. Hunter, Commissioner	<b>Policy Number:</b> 12-019 (Rev. 8/13)
<b>Signature:</b> <i>Rebecca R. Hunter</i>	<b>Supersedes:</b> 11-026; 98-022; 12-019
<b>Application:</b> Executive Branch Agencies and Employees, Human Resource Officers	<b>Effective Date:</b> August 1, 2013
<b>Authority:</b> T.C.A. § 4-3-1703, T.C.A. § 8-30-104, T.C.A. § 8-30-205	<b>Rule:</b> Chapter 1120-02

**Subject:**

## Filled Positions Moved into the Executive Service

When due to changes within an agency's organizational structure, a filled position meets the standard to move from preferred service to executive service, the position will be designated as misclassified until it is vacated. At the time the position is vacated, the position will then be moved to executive service. If a preferred employee accepts an executive service appointment, that employee then becomes part of the executive service.

Questions regarding this policy may be directed to the Classification/Compensation Division.